



Saskatchewan Livestock Expo Rules & Regulations

DATE, HOURS AND LOCATION:

Wednesday, February 21st, 2024 – Move In Hours: 9:00am – 7:30pm

Thursday, February 22nd, 2024 - Show Hours: 8:30am – 5:00pm

Kinetic Exhibition Park

1700, 17 Avenue – Swift Current, Saskatchewan S9H 3V5

ASSIGNMENT OF SPACE: Saskatchewan Livestock Expo Management will attempt to make assignments of space guided by Exhibitor's priorities based on requirements of individual Exhibitors, and by their choice of locations. Saskatchewan Livestock Expo Management reserves the right to rearrange the floor plan and/or any exhibit in a fashion which is, in the sole discretion of Saskatchewan Livestock Expo Management, in the best interests of the Trade Show.

PAYMENT: Payment must be received in full prior to move-in at the Saskatchewan Livestock Expo. Payments can be made via credit card or via cheque made payable to Vibrant Event Management.

RENTAL OF SPACE: Each 10'x10' display space receives: One (1) 8ft table, two (2) chairs, pipe & drape, WiFi, Exhibitor Name Badges and the Exhibitor Reception. **Exhibitor must bring their own table cloth(s).**

ELECTRICITY: If you require electricity for your booth it can be provided. **Exhibitor must bring their own extension cord.**

USE OF EXHIBIT SPACE: Exhibitors agree not to assign or sublet any space allotted to them without prior consent of Saskatchewan Livestock Expo Management, not to display equipment other than those manufactured or carried by them in the regular course of business, not to place any name signs or courtesy card on any equipment loaned to them for demonstration purposes unless the supplier of such equipment is also an exhibitor in the Trade Show.

NO DEMONSTRATIONS OR PROMOTING IS PERMITTED OUTSIDE OF THE EXHIBITOR'S ASSIGNED PLACE: No person, firm or organization not having regularly contracted with Saskatchewan Livestock Expo Management for the occupancy of space in the exposition will be permitted to display or demonstrate its products, processes, or services, distribute advertising materials in the hall or corridors, or in any other way occupy or use the facilities for any purpose inconsistent with the Rules and Regulations.

INSURANCE: Saskatchewan Livestock Expo Management shall not be responsible for any loss, theft or damage to the property of the Exhibitor's employees or representatives. Further, Saskatchewan Livestock Expo Management will not be liable for damage or injury to persons or property during the term of this agreement, from any cause whatsoever by reason of the use or occupancy of the exhibit space by the Exhibitor or his assigns and the Exhibitor shall indemnify and hold harmless the Saskatchewan Livestock Expo Management from all liability which might ensue from any cause whatsoever. If the Exhibitor's material fails to arrive, the Exhibitor is nevertheless responsible for his space rental. Shielding from chips, sparks, strong light, smoke or any toxic substance must be complete. Safety markings, masking, flagging or railings must be placed on any projection or other objects where attendees could not injure themselves. No storing of flammable material is allowed behind any backwall or between two backwalls.

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MOVE IN AND MOVE OUT: Move in time is from 9:00am – 7:30pm on Wednesday, February 21st, 2024. Any company whose booth is not set up by 7:30pm on Wednesday, February 21st, 2024 will not be allowed to exhibit in the Trade Show and no refunds will be given, unless previous arrangements were made with the Saskatchewan Livestock Expo Management.

Move out time is after the “Sale of the Champions” on Thursday, February 22nd, 2024. Please do not break down your booth before. Everything must be removed from the facility by 8:00pm.

CANCELLATION: If the Saskatchewan Livestock Expo Management should be prevented from holding the Trade Show by reason of any cause beyond its control (such as, but not limited to, damage to buildings, riots, labor disputes, pandemic, acts of government, terrorists or acts of God) or if it cannot permit the Exhibitor to occupy his space due to cause or causes beyond its control, then the Saskatchewan Livestock Expo Management has the right to cancel the Trade Show with no further liability to the Exhibitors.

If the exhibitor application is cancelled on or before **December 30, 2023, full refund will be received.** **Any cancellations after December 30, 2023,** there will be no refunds given unless the Saskatchewan Livestock Expo is cancelled. If payment is not received by **December 15, 2023** your spot will be given to an exhibitor from the waitlist.

ARRANGEMENT OF EXHIBITS: Exhibits shall be arranged to not obstruct the general view nor hide the exhibits of others. Plans for specially-built displays not in accordance with the terms and conditions of this agreement shall be submitted to the Saskatchewan Livestock Expo Management before construction is ordered. No display material exposing an unfinished surface to neighboring exhibits or an aisle will be permitted. All exhibits must face forward.

NAME BADGES: Each Exhibitor is required to submit Exhibitor names for special name badges. Exhibitor name badges must be worn at all times during Trade Show hours. Registration policies and procedures shall be under the exclusive control of the Saskatchewan Livestock Expo Management at all times.

RESTRICTIONS: The Saskatchewan Livestock Expo Management reserves the right to restrict exhibits which, in the opinion of the Saskatchewan Livestock Expo Management, because of noise, vibration, glaring or flashing lights, method of operation, or any other reason, become objectionable, and also prohibit or evict any exhibit which may detract from the general character of the Trade Show. This reservation includes persons, things, conduct, printed matter, or anything the Saskatchewan Livestock Expo Management judges to be objectionable.

COMPLIANCE: The Exhibitor assumes all responsibility for compliance with all pertinent laws, ordinances, regulations, and codes of duly authorized Local, Provincial and Federal governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the Trade Show is held. Exhibitors are solely responsible for complying with all copyright /trademark regulations.



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FOOD AND BEVERAGES: No food or beverages may be served or distributed in the exhibit area without written approval of the Saskatchewan Livestock Expo Management. No alcohol of any type may be served. Concessions for food and drink are available.

HANDLING, SHIPPING AND STORAGE: You may handle your own exhibit. If you arrange special rigging, you must coordinate this with the Saskatchewan Livestock Expo Management. If you must have your display shipped to the site, please try to coordinate it to arrive one day prior to the show. Ship to: For Saskatchewan Livestock Expo – Kinetic Exhibition Park 1700, 17 Avenue – Swift Current, Saskatchewan S9H 3V5. Please do not ship your displays to the Saskatchewan Livestock Expo Management office.

MISCELLANEOUS: Helium may be allowed in the Trade Show Hall for the inflation of balloons with the Saskatchewan Livestock Expo Management approval. Helium tanks must be secured in the manner regulated by law. No smoking will be allowed in the Trade Show Hall at any time. There will be designated smoking areas outside the Trade Show Hall.

THE MANAGEMENT: The Exhibitor agrees that the Rules and Regulations of the Trade Show are made part of this agreement and that said Exhibitors agree to be bound by each and all of these Rules and Regulations. The Saskatchewan Livestock Expo Management shall have the full power to interpret and enforce all terms, conditions and Rules and Regulations in the manner which is in the best interest of the Expo.

DOOR PRIZES: If you wish to donate a prize to be given out during the trade show, please let the Saskatchewan Livestock Expo Management office know. Exhibitors are also encouraged to offer booth prizes for attendees.

SASKATCHEWAN LIVESTOCK EXPO MANAGEMENT

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